



Park Court Booking Form 2012/13

50 Park Street, Lincoln, LN1 1UR

T: 01522 877777 E: park@touchstonecps.com

www.touchstonestudentliving.co.uk

Photo must be attached or form will not be accepted

Please write clearly in block capitals

Please make sure all student details are there own and not the guarantors

STUDENT:

Male

Female

Nationality: _____ Date of Birth: / / Age: _____

Forenames: _____ Surname: _____

Home address: _____

Postcode: _____ **University / College:** _____

Mobile: _____ Student no: _____

Email: _____ Course: _____

_____ Year (1st, 2nd etc): _____

GUARANTOR (must be UK based):

Name: _____

Address: _____

Postcode: _____ Mobile: _____

Telephone: _____ E-mail: _____

Next of Kin: Same as Guarantor? YES / NO

Name: _____

Mobile: _____

Address: _____

Additional information/Medical conditions we should know about:

Are you a rebooker? YES / NO (if yes please do not select anything from the below)

How did you hear of us?

University / College
Google

Walked past
AFS

Word of mouth
Our Website

Facebook
Other

If none of the above please state where you heard about us: _____

ROOM CHOICE

Standard En-suite

Penthouse

ACCOMMODATION PREFERENCES:

Although we cannot guarantee to provide for your specific requirements at the beginning or at any time during your tenancy, we will try and match your needs where possible.

Mixed sex

Male only

Female only

People you'd prefer to share with where possible:

The booking fee reserves your accommodation for 7 days after the date we send the Assured Shorthold Tenancy (AST) document to you. If we do not receive the signed AST documents complete with full tenant and guarantor details and full rental payments within the 7 day period, we reserve the right to allocate the accommodation to others and you will forfeit the booking fee. Please refer to the website (www.touchstonestudentliving.co.uk) to view the AST and Terms and Conditions.

I am a qualifying student under the 1988 Housing Act in full time education and confirm the above information is accurate.

Signed: _____

Date: _____

PAYMENT METHODS:

Cheque Made payable to **LUT Client Account**
Debit / Credit Card 2.5% surcharge is applicable to credit cards only
Bank Transfer **Sort code:** 40-09-19 **A/C number:** 33665771 **A/C name:** UPL Client Account (LUT Client Account)
IBAN: GB52MIDL40091933665771 **SWIFT CODE:** MIDLGB2102G

OFFICE USE ONLY

	<u>Amount</u>	<u>Date</u>	<u>Method</u>	<u>ROOM No.</u>
BF / Dep rec'd				
1st rent rec'd				

TENANT REF.

V02-12-

Tracker

AST SENT	<input type="checkbox"/>	INV GVN	<input type="checkbox"/>
AST RCVD	<input type="checkbox"/>	INV RET	<input type="checkbox"/>
TDS REG	<input type="checkbox"/>	PACK GVN	<input type="checkbox"/>
TDS GVN	<input type="checkbox"/>	PACK RET	<input type="checkbox"/>
S21 SGND	<input type="checkbox"/>	KEYCARD	<input type="checkbox"/>