



Therese House Booking Form 2012/13

29-30 Glasshouse Yard, London, EC1A 4JN

T: 0207 253 7603 E: there@touchstonecps.com
www.touchstonestudentliving.co.uk

Photo must be attached or form will not be accepted

Please write clearly in block capitals

Please make sure all student details are their own and not the guarantors

STUDENT:

Male

Female

Nationality: _____ Date of Birth: / / Age: _____

Forenames: _____ Surname: _____

Home address: _____

Postcode: _____ **University / College:** _____

Mobile: _____ **Student no:** _____

Email: _____ **Course:** _____

_____ **Year (1st, 2nd etc):** _____

GUARANTOR (must be UK based):

Name: _____

Address: _____

Postcode: _____ **Mobile:** _____

Telephone: _____ **E-mail:** _____

Next of Kin: Same as Guarantor? YES / NO

Name: _____

Mobile: _____

Address: _____

Additional information/Medical conditions we should know about:

Are you a rebooker? YES / NO (if yes please do not select anything from the below)

How did you hear of us?

University / College
Google

Walked past
AFS

Word of mouth
Our Website

Facebook
Other

If none of the above please state where you heard about us: _____

ROOM CHOICE

Study Bed*	<input type="checkbox"/>	Large Study Bed*	<input type="checkbox"/>	Studio	<input type="checkbox"/>	Studio Intermediate	<input type="checkbox"/>		
Medium Studio	<input type="checkbox"/>	Medium Intermediate	<input type="checkbox"/>	Large Studio	<input type="checkbox"/>	Superior	<input type="checkbox"/>	Superior Plus	<input type="checkbox"/>

ACCOMMODATION PREFERENCES:

Although we cannot guarantee to provide for your specific requirements at the beginning or at any time during your tenancy, we will try and match your needs where possible.

Mixed sex	<input type="checkbox"/>	Male only	<input type="checkbox"/>	Female only	<input type="checkbox"/>
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People you'd prefer to share with where possible:

The booking fee reserves your accommodation for 7 days after the date we send the Assured Shorthold Tenancy (AST) document to you. If we do not receive the signed AST documents complete with full tenant and guarantor details and full rental payments within the 7 day period, we reserve the right to allocate the accommodation to others and you will forfeit the booking fee. Please refer to the website (www.touchstonestudentliving.co.uk) to view the AST and Terms and Conditions.

I am a qualifying student under the 1988 Housing Act in full time education and confirm the above information is accurate.

Signed: _____ **Date:** _____

PAYMENT METHODS:

Cheque	Made payable to UPL Client Account
Debit / Credit Card	2.5% surcharge is applicable to credit cards only
Bank Transfer	Sort code: 40-09-19 A/C number: 13665593 A/C name: UPL Client Account (Client Deposit A/C)
	IBAN: GB38MIDL40091913665593 SWIFT CODE: MIDLGB2102G

OFFICE USE ONLY

	Amount	Date	Method
BF / Dep rec'd			
1st rent rec'd			

ROOM No.

TENANT REF.

V03-12-

Tracker

AST SENT	<input type="checkbox"/>	INV GVN	<input type="checkbox"/>
AST RCVD	<input type="checkbox"/>	INV RET	<input type="checkbox"/>
TDS REG	<input type="checkbox"/>	PACK GVN	<input type="checkbox"/>
TDS GVN	<input type="checkbox"/>	PACK RET	<input type="checkbox"/>
S21 SGND	<input type="checkbox"/>	KEYCARD	<input type="checkbox"/>